

ASSEMBLY BILL NO. 95—COMMITTEE ON GOVERNMENT AFFAIRS

(ON BEHALF OF DEPARTMENT OF PERSONNEL)

FEBRUARY 12, 2001

Referred to Committee on Government Affairs

SUMMARY—Revises provision regarding filing of annual report on performance of permanent employee. (BDR 23-343)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: No.

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EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to state personnel; revising the provision regarding the filing of an annual report on the performance of a permanent employee; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1 **Section 1.** NRS 284.340 is hereby amended to read as follows:
2 284.340 Each appointing authority shall:
3 1. Report to the director, in writing, the efficiency of his subordinates
4 and employees, and other information, in such manner as the director may
5 prescribe by regulation.
6 2. File reports with the director on the performance, during the
7 probationary period, of each of his employees who holds a position in the
8 classified service. A report must be filed at the end of the 2nd and 5th
9 months of employment if the probationary period is 6 months, or at the end
10 of the 3rd, 7th and 11th months of employment if the probationary period
11 is 12 months.
12 3. File a report annually with the director on the performance of each
13 of his employees who holds a position in the classified service and has
14 attained permanent status. The report must be filed at the end of the 12th
15 month next following the attainment of permanent status, and at the end of
16 every 12th month thereafter. If the report is not filed ~~within 30 days after~~
17 ***on or before*** the required date, the performance of the employee shall be
18 deemed to be standard.
19 4. If any report he files with the director on the performance of an
20 employee who holds a position in the classified service includes a rating of



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- 1 substandard, file with the director an additional report on the performance
- 2 of the employee at least every 90 days until the performance improves to
- 3 standard or until any disciplinary action is taken.
- 4 5. Provide the employee with a copy of each report filed.
- 5 **Sec. 2.** This act becomes effective on July 1, 2001.

