

SENATE BILL NO. 426—COMMITTEE ON GOVERNMENT AFFAIRS

(ON BEHALF OF LEGISLATIVE COMMISSION'S AUDIT SUBCOMMITTEE)

MARCH 21, 2001

Referred to Committee on Government Affairs

SUMMARY—Establishes requirements and procedures for strategic planning for state agencies. (BDR 31-429)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: Yes.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to state financial administration; requiring the director of the department of administration to determine which state agencies must prepare a strategic plan; requiring the budget division of the department of administration to take certain actions concerning strategic planning for state agencies; requiring certain state agencies to submit a strategic plan to the chief of the budget division; requiring the director of the department of administration to determine the necessary elements for a strategic plan; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1 **Section 1.** Chapter 353 is hereby amended by adding thereto a new
2 section to read as follows:
3 1. *The director of the department of administration shall determine*
4 *which state agencies are required to prepare a strategic plan.*
5 2. *If the director of the department of administration determines that*
6 *a state agency is required to prepare a strategic plan, the state agency*
7 *shall, not later than July 1 of each even numbered year, submit to the*
8 *chief of the budget division of the department of administration a*
9 *strategic plan for the agency.*
10 3. *A strategic plan prepared pursuant to this section must:*
11 (a) *Cover a period of at least 5 fiscal years, including, without*
12 *limitation, the fiscal year in which the strategic plan is required to be*
13 *submitted and the 4 fiscal years immediately following the fiscal year in*
14 *which the plan is required to be submitted;*
15 (b) *Contain the elements determined pursuant to subsection 4;*
16 (c) *Comply with this section; and*



- 1 (d) *Be in a form approved by the budget division of the department of*
2 *administration.*
- 3 4. *The director of the department of administration shall determine*
4 *the elements that must be included in a strategic plan, which elements*
5 *must include, without limitation:*
- 6 (a) *A mission statement of the state agency;*
7 (b) *A description of the philosophy of the state agency that explains*
8 *the core values and principles for operation of the agency in carrying out*
9 *its mission;*
- 10 (c) *The goals and objectives of the state agency;*
11 (d) *The measures used by the state agency to determine whether the*
12 *goals and objectives of the agency are being met; and*
- 13 (e) *The specific courses of action that the state agency plans to use to*
14 *accomplish the goals and objectives of the agency.*
- 15 5. *The budget division of the department of administration shall:*
- 16 (a) *Provide training and assistance to state agencies that are required*
17 *to prepare a strategic plan pursuant to this section relating to strategic*
18 *planning, including, without limitation, training and assistance on:*
- 19 (1) *The benefits of strategic planning;*
20 (2) *Developing a strategic plan; and*
21 (3) *Using a strategic plan to establish direction for management*
22 *and to clarify the priorities of the agency; and*
- 23 (b) *Review the strategic plan of each state agency that is required to*
24 *prepare a strategic plan pursuant to this section to determine whether the*
25 *plan complies with this section.*
- 26 **Sec. 2.** This act becomes effective on July 1, 2001.

