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Walker & Associates

661 Genoa Lane, Minden, Nevada 89423

February 12, 2003

Chairman Mark Manendo
Assembly Government Affairs Committee
Nevada State Legislature
Carson City, Nevada 89701

Dear Mr. Chairman:

Per our prior discussions and your direction, please find attached a preliminary agenda for an Assembly Government Affairs Committee tour of Carson City and Douglas County's local government services. The tour will focus in general on what services local governments provide and what services must be provided by law. It is the pleasure of Carson City, Douglas County and Lyon County to sponsor this Committee tour. We know this is time away from the Committee members' families and friends, therefore, we would like to extend the invitation to each Committee member and a guest.

Working with your suggestion of a Saturday tour, we would suggest Saturday, February 22nd, however, we are open to any date the Committee prefers.

Thank you for this opportunity to present this proposal to your Committee. Our counties look forward to working with you and the Committee members this session.

If you have any questions, please do not hesitate to contact me at any time.

Sincerely,

Mary C. Walker, CPA

Cc: Andy Burnham, Carson City Manager
Dan Holler, Douglas County Manager
Steve Snyder, Lyon County Manager

ASSEMBLY GOVERNMENT AFFAIRS
DATE: 2/13/03 ROOM: 3143 EXHIBIT D 1 of 2
SUBMITTED BY: Nancy Hayward

RURAL COUNTY
ASSEMBLY GOVERNMENT AFFAIRS COMMITTEE LEGISLATIVE TOUR
SPONSORED BY: CARSON CITY, DOUGLAS COUNTY AND LYON COUNTY

Potential Date: Saturday, February 22nd 9:00 a.m. until 2:30 p.m.

AGENDA

Tour of Carson City Beginning at Legislature 9:00 a.m. until 11:00 a.m.

- 1) Carson City Overview
- 2) Tour of Carson City:
 - a) Corporate Yard-Public Works Department
 - b) Streets/RTC
 - c) Building Permitting-One-Stop Shop
 - d) Sewer, Water and Wastewater
 - e) Animal Control/Pet Cemetery
 - f) Parks Department including Recreation, Golf Course and Cemetery-Centennial Park and Eagle Valley Golf Course
 - g) Airport/Airport Industrial Park
 - h) Fire/EMS/Emergency Management at Station 2
 - i) Community Development/Planning
 - j) Redevelopment-Downtown
 - k) End at Legislature-Restroom Stop
Staff disembarks-New staff joins us for Douglas Tour

Tour of Douglas County Beginning at the Carson City Hall at 11:00 a.m. until 1:00 p.m.

- 1) Douglas County Overview
- 2) Tour of Douglas County
 - a) Redevelopment
 - b) Indian Hills General Improvement District
 - c) Library
 - d) Historic Court House
 - 1) Clerk/Treasurer
 - 2) Elections
 - 3) Assessor
 - 4) Recorder
 - 5) County Commissioners
 - 6) Social Services
 - 7) Support Functions
 - e) Judicial and Law Enforcement Center
 - 1) Courts
 - 2) Sheriff
 - 3) District Attorney
 - 4) Juvenile Probation
- 3) China Springs Youth Camp-Lunch 1:00 p.m. to 2:00 p.m.
 - 1) Lyon County Overview
- 4) Return to Legislature