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STANDING RULES OF THE SENATE TAXATION COMMITTEE SEVENTY-SECOND SESSION, 2003

- I. The authority and procedures of the Committee are determined by:
 - a. Constitution of the State of Nevada
 - b. Nevada Revised Statutes
 - c. Standing rules of the Nevada Senate
 - d. Standing rules of the Senate Taxation Committee
 - e. Mason's Manual of Parliamentary Procedure
- II. Duties of the Chairman:
 - a. Prepare the agenda.
 - b. Call Committee together.
 - c. Require minutes to be kept and presented as soon as possible.
 - d. Prepare Committee reports.
 - e. Appoint sub-Committees as needed.
- III. Duties of the Vice Chairman:
 - a. In the absence or at the discretion of the Chairman, the Vice Chairman shall conduct the meetings of the Committee.
- IV. Committee Action:
 - a. A quorum shall consist of at least four (4) members.
 - b. A simple majority of the Committee can adopt Committee amendments.
 - c. In order to reconsider previous actions, an affirmative vote of four (4) members of the Committee will be required. However, a majority present may allow the hearing of the new evidence or information which would be pertinent to the determination of whether or not a matter or action should be recorded.
 - d. Attendance shall be recorded.
 - e. Non-prevailing votes shall be recorded.
 - f. Committee members shall address the chairman to gain the floor.
 - g. No Committee action on bills, budget or resolutions shall occur during a hearing, but shall be called up for separate action by the Chairman. The Chairman shall decide when an action or vote is taken by the Committee.

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- h. Committee introduction requires a majority of the Committee membership and does not imply commitment or support of the bill or resolution.
- i. Unless a Committee member advises the Chairman before a vote is taken on an amendment or bill on the floor of the Senate it will be presumed that he or she will vote on the amendment or bill on the floor of the Senate consistent with his or her vote in the Committee.
- j. No smoking in the Committee room.
- k. Recesses shall be at the call of the chairman.
- l. Minority reports may be filed per Mason's Manual and must be requested at the time a bill or resolution is reported out of Committee. The minority report filed with the Secretary of the Senate must be individually signed by each member requesting it.
- m. Although witnesses are presumed to be under oath while testifying, the Committee has the option of requiring a witness to be placed under oath.