

SENATE BILL NO. 420—COMMITTEE ON GOVERNMENT AFFAIRS

(ON BEHALF OF THE DIVISION OF HEALTH CARE
FINANCING AND POLICY)

MARCH 29, 2005

Referred to Committee on Government Affairs

SUMMARY—Authorizes Drug Use Review Board to hold closed meetings for certain purposes. (BDR 19-172)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: No.

~

EXPLANATION – Matter in **bolded italics** is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to meetings of public bodies; authorizing the Drug Use Review Board to hold closed meetings for certain purposes; providing that the minutes of and other materials relating to such closed meetings are confidential; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1 **Section 1.** NRS 241.030 is hereby amended to read as follows:
2 241.030 1. Except as otherwise provided in NRS 241.031
3 and 241.033, ~~nothing contained in this chapter prevents~~ a public
4 body ~~from holding~~ **may hold** a closed meeting to consider the
5 character, alleged misconduct, professional competence, or physical
6 or mental health of a person.
7 2. *Except as otherwise provided in NRS 241.031, the Drug*
8 *Use Review Board may hold a closed meeting to consider,*
9 *deliberate regarding, discuss or take action in connection with the*
10 *retrospective drug use review required pursuant to 42 U.S.C. §*
11 *1396r-8(g)(2)(B). All information and materials received or*
12 *prepared by the Board during a meeting closed pursuant to this*
13 *subsection and all minutes and audiovisual or electronic*



1 *reproductions of such a meeting are confidential, not subject to*
2 *subpoena or discovery, and not subject to inspection by the*
3 *general public. The provisions of NRS 241.033 do not apply to*
4 *meetings closed pursuant to this subsection. As used in this*
5 *subsection, "Drug Use Review Board" has the meaning ascribed*
6 *to it in NRS 422.402.*

7 3. A public body may close a meeting *pursuant to this section*
8 upon a motion which specifies the nature of the business to be
9 considered.

10 ~~3.~~ 4. This chapter does not:

11 (a) Apply to judicial proceedings.

12 (b) Prevent the removal of any person who willfully disrupts a
13 meeting to the extent that its orderly conduct is made impractical.

14 (c) Prevent the exclusion of witnesses from a public or private
15 meeting during the examination of another witness.

16 (d) Require that any meeting be closed to the public.

17 (e) Permit a closed meeting for the discussion of the
18 appointment of any person to public office or as a member of a
19 public body.

20 ~~{4.—The exception}~~

21 5. *The exceptions* provided by this section, and electronic
22 communication, must not be used to circumvent the spirit or letter of
23 this chapter in order to discuss or act upon a matter over which the
24 public body has supervision, control, jurisdiction or advisory
25 powers.

26 **Sec. 2.** NRS 241.033 is hereby amended to read as follows:

27 241.033 1. ~~{A}~~ *Except as otherwise provided in subsection*

28 *4, a* public body shall not hold a meeting to consider the character,
29 alleged misconduct, professional competence, or physical or mental
30 health of any person unless it has given written notice to that person
31 of the time and place of the meeting. Except as otherwise provided
32 in subsection 2, the written notice must be:

33 (a) Delivered personally to that person at least 5 working days
34 before the meeting; or

35 (b) Sent by certified mail to the last known address of that
36 person at least 21 working days before the meeting.

37 ➡ A public body must receive proof of service of the notice
38 required by this subsection before such a meeting may be held.

39 2. The Nevada Athletic Commission is exempt from the
40 requirements of paragraphs (a) and (b) of subsection 1, but must
41 give written notice of the time and place of the meeting and must
42 receive proof of service of the notice before the meeting may be
43 held.

44 3. ~~{A}~~ *Except as otherwise provided in subsection 4, a* public
45 body shall provide a copy of any record of a closed meeting



1 prepared pursuant to NRS 241.035, upon the request of any person
2 whose character, alleged misconduct, professional competence, or
3 physical or mental health was considered at the meeting.

4 ***4. The provisions of this section do not apply to a meeting***
5 ***closed pursuant to subsection 2 of NRS 241.030.***

6 **Sec. 3.** NRS 241.035 is hereby amended to read as follows:

7 241.035 1. Each public body shall keep written minutes of
8 each of its meetings, including:

9 (a) The date, time and place of the meeting.

10 (b) Those members of the body who were present and those who
11 were absent.

12 (c) The substance of all matters proposed, discussed or decided
13 and, at the request of any member, a record of each member's vote
14 on any matter decided by vote.

15 (d) The substance of remarks made by any member of the
16 general public who addresses the body if he requests that the
17 minutes reflect his remarks or, if he has prepared written remarks, a
18 copy of his prepared remarks if he submits a copy for inclusion.

19 (e) Any other information which any member of the body
20 requests to be included or reflected in the minutes.

21 2. Minutes of public meetings are public records. Minutes or
22 audiotape recordings of the meetings must be made available for
23 inspection by the public within 30 working days after the
24 adjournment of the meeting at which taken. The minutes shall be
25 deemed to have permanent value and must be retained by the public
26 body for at least 5 years. Thereafter, the minutes may be transferred
27 for archival preservation in accordance with NRS 239.080 to
28 239.125, inclusive. Minutes of meetings closed pursuant to :

29 ***(a) Subsection 1 of NRS 241.030 become public records when***
30 ***the body determines that the matters discussed no longer require***
31 ***confidentiality and the person whose character, conduct,***
32 ***competence or health was discussed has consented to their***
33 ***disclosure. That person is entitled to a copy of the minutes upon***
34 ***request whether or not they become public records.***

35 ***(b) Subsection 2 of NRS 241.030 do not become public records***
36 ***at any time, and a physician, pharmacist or person receiving***
37 ***benefits who is discussed during a meeting closed pursuant to that***
38 ***subsection is not entitled to a copy of the minutes.***

39 3. All or part of any meeting of a public body may be recorded
40 on audiotape or any other means of sound or video reproduction by
41 a member of the general public if it is a public meeting so long as
42 this in no way interferes with the conduct of the meeting.

43 4. Each public body may record on audiotape or any other
44 means of sound reproduction each of its meetings, whether public or
45 closed. If a meeting is so recorded:



1 (a) The record must be retained by the public body for at least 1
2 year after the adjournment of the meeting at which it was recorded.

3 (b) The record of a public meeting is a public record and must
4 be made available for inspection by the public during the time the
5 record is retained.

6 ➤ Any record made pursuant to this subsection must be made
7 available to the Attorney General upon request.

8 5. If a public body elects to record a public meeting pursuant to
9 the provisions of subsection 4, any portion of that meeting which is
10 closed must also be recorded and must be retained and made
11 available for inspection pursuant to the provisions of subsection 2
12 relating to records of closed meetings. Any record made pursuant to
13 this subsection must be made available to the Attorney General
14 upon request.

15 **Sec. 4.** This act becomes effective on July 1, 2005.

