

ASSEMBLY BILL NO. 246—ASSEMBLYMEN STEWART; ELLISON,  
GOICOECHEA, GRADY, HAMMOND, HANSEN, HARDY,  
HICKEY, LIVERMORE AND SHERWOOD

MARCH 9, 2011

JOINT SPONSORS: SENATORS HARDY; LEE AND SETTELMAYER

Referred to Committee on Judiciary

SUMMARY—Authorizes candidates for membership on the executive board of an association of a common-interest community to obtain a list of the addresses of units' owners under certain circumstances. (BDR 10-1067)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State: No.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to common-interest communities; authorizing candidates for membership on the executive board of an association of a common-interest community to obtain a list of the addresses of units' owners under certain circumstances; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law authorizes a candidate for election as a member of the executive board of an association of a common-interest community to request that the association send a candidate informational statement to the units' owners. (NRS 116.31034) This bill authorizes a candidate who has submitted a nomination form for election as a member of the executive board to request that the association or its agent either: (1) send the candidate informational statement; or (2) provide to the candidate a list of the addresses of each unit in the common-interest community so that the candidate may send campaign material directly to units' owners.

Under this bill, if the members of the association are owners of time shares within a time share plan, the list provided to the candidate must be a list of the mailing addresses of the delegates or representatives who exercise the voting rights of those owners or, if there are no such delegates or representatives, the mailing address of the association. If the candidate is provided the mailing address of the



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association, the association must send the campaign material of the candidate upon the candidate's compliance with certain requirements.

This bill further provides that if a candidate requests a list of the addresses to send his or her campaign material directly to units' owners: (1) the list must not include the names of the units' owners or the name of any tenant of a unit's owner; and (2) the candidate must provide a written statement that the candidate is requesting the list for the purpose of distributing his or her campaign material directly to the units' owners and that the candidate will not make any other use of the information.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** NRS 116.31034 is hereby amended to read as follows:

116.31034 1. Except as otherwise provided in subsection 5 of NRS 116.212, not later than the termination of any period of declarant's control, the units' owners shall elect an executive board of at least three members, all of whom must be units' owners. The executive board shall elect the officers of the association. Unless the governing documents provide otherwise, the officers of the association are not required to be units' owners. The members of the executive board and the officers of the association shall take office upon election.

2. The term of office of a member of the executive board may not exceed 3 years, except for members who are appointed by the declarant. Unless the governing documents provide otherwise, there is no limitation on the number of terms that a person may serve as a member of the executive board.

3. The governing documents of the association must provide for terms of office that are staggered in such a manner that, to the extent possible, an equal number of members of the executive board are elected at each election. The provisions of this subsection do not apply to:

(a) Members of the executive board who are appointed by the declarant; and

(b) Members of the executive board who serve a term of 1 year or less.

4. Not less than 30 days before the preparation of a ballot for the election of members of the executive board, the secretary or other officer specified in the bylaws of the association shall cause notice to be given to each unit's owner of the unit's owner's eligibility to serve as a member of the executive board. Each unit's owner who is qualified to serve as a member of the executive board may have his or her name placed on the ballot along with the names



1 of the nominees selected by the members of the executive board or a  
2 nominating committee established by the association.

3 5. Before the secretary or other officer specified in the bylaws  
4 of the association causes notice to be given to each unit's owner of  
5 his or her eligibility to serve as a member of the executive board  
6 pursuant to subsection 4, the executive board may determine that if,  
7 at the closing of the prescribed period for nominations for  
8 membership on the executive board, the number of candidates  
9 nominated for membership on the executive board is equal to or less  
10 than the number of members to be elected to the executive board at  
11 the election, then the secretary or other officer specified in the  
12 bylaws of the association will cause notice to be given to each unit's  
13 owner informing each unit's owner that:

14 (a) The association will not prepare or mail any ballots to units'  
15 owners pursuant to this section and the nominated candidates shall  
16 be deemed to be duly elected to the executive board unless:

17 (1) A unit's owner who is qualified to serve on the executive  
18 board nominates himself or herself for membership on the executive  
19 board by submitting a nomination to the executive board within 30  
20 days after the notice provided by this subsection; and

21 (2) The number of units' owners who submit such a  
22 nomination causes the number of candidates nominated for  
23 membership on the executive board to be greater than the number of  
24 members to be elected to the executive board.

25 (b) Each unit's owner who is qualified to serve as a member of  
26 the executive board may nominate himself or herself for  
27 membership on the executive board by submitting a nomination to  
28 the executive board within 30 days after the notice provided by this  
29 subsection.

30 6. If the notice described in subsection 5 is given and if, at the  
31 closing of the prescribed period for nominations for membership on  
32 the executive board described in subsection 5, the number of  
33 candidates nominated for membership on the executive board is  
34 equal to or less than the number of members to be elected to the  
35 executive board, then:

36 (a) The association will not prepare or mail any ballots to units'  
37 owners pursuant to this section;

38 (b) The nominated candidates shall be deemed to be duly elected  
39 to the executive board not later than 30 days after the date of the  
40 closing of the period for nominations described in subsection 5; and

41 (c) The association shall send to each unit's owner notification  
42 that the candidates nominated have been elected to the executive  
43 board.

44 7. If the notice described in subsection 5 is given and if, at the  
45 closing of the prescribed period for nominations for membership on



1 the executive board described in subsection 5, the number of  
2 candidates nominated for membership on the executive board is  
3 greater than the number of members to be elected to the executive  
4 board, then the association shall:

5 (a) Prepare and mail ballots to the units' owners pursuant to this  
6 section; and

7 (b) Conduct an election for membership on the executive board  
8 pursuant to this section.

9 8. Each person who is nominated as a candidate for ~~fa member~~  
10 ~~of~~ **membership on** the executive board pursuant to subsection 4 or  
11 5 must:

12 (a) Make a good faith effort to disclose any financial, business,  
13 professional or personal relationship or interest that would result or  
14 would appear to a reasonable person to result in a potential conflict  
15 of interest for the candidate if the candidate were to be elected to  
16 serve as a member of the executive board; and

17 (b) Disclose whether the candidate is a member in good  
18 standing. For the purposes of this paragraph, a candidate shall not be  
19 deemed to be in "good standing" if the candidate has any unpaid and  
20 past due assessments or construction penalties that are required to be  
21 paid to the association.

22 ➔ The candidate must make all disclosures required pursuant to this  
23 subsection in writing to the association with his or her candidacy  
24 information. Except as otherwise provided in this subsection, the  
25 association shall distribute the disclosures, on behalf of the  
26 candidate, to each member of the association with the ballot or, in  
27 the event ballots are not prepared and mailed pursuant to subsection  
28 6, in the next regular mailing of the association. The association is  
29 not obligated to distribute any disclosure pursuant to this subsection  
30 if the disclosure contains information that is believed to be  
31 defamatory, libelous or profane.

32 9. Unless a person is appointed by the declarant:

33 (a) A person may not be a member of the executive board or an  
34 officer of the association if the person, the person's spouse or the  
35 person's parent or child, by blood, marriage or adoption, performs  
36 the duties of a community manager for that association.

37 (b) A person may not be a member of the executive board of a  
38 master association or an officer of that master association if the  
39 person, the person's spouse or the person's parent or child, by  
40 blood, marriage or adoption, performs the duties of a community  
41 manager for:

42 (1) That master association; or

43 (2) Any association that is subject to the governing  
44 documents of that master association.



10. An officer, employee, agent or director of a corporate owner of a unit, a trustee or designated beneficiary of a trust that owns a unit, a partner of a partnership that owns a unit, a member or manager of a limited-liability company that owns a unit, and a fiduciary of an estate that owns a unit may be an officer of the association or a member of the executive board. In all events where the person serving or offering to serve as an officer of the association or a member of the executive board is not the record owner, the person shall file proof in the records of the association that:

(a) The person is associated with the corporate owner, trust, partnership, limited-liability company or estate as required by this subsection; and

(b) Identifies the unit or units owned by the corporate owner, trust, partnership, limited-liability company or estate.

11. Except as otherwise provided in subsection 6 or NRS 116.31105, the election of any member of the executive board must be conducted by secret written ballot in the following manner:

(a) The secretary or other officer specified in the bylaws of the association shall cause a secret ballot and a return envelope to be sent, prepaid by United States mail, to the mailing address of each unit within the common-interest community or to any other mailing address designated in writing by the unit's owner.

(b) Each unit's owner must be provided with at least 15 days after the date the secret written ballot is mailed to the unit's owner to return the secret written ballot to the association.

(c) A quorum is not required for the election of any member of the executive board.

(d) Only the secret written ballots that are returned to the association may be counted to determine the outcome of the election.

(e) The secret written ballots must be opened and counted at a meeting of the association. A quorum is not required to be present when the secret written ballots are opened and counted at the meeting.

(f) The incumbent members of the executive board and each person whose name is placed on the ballot as a candidate for ~~a member of~~ *membership on* the executive board may not possess, be given access to or participate in the opening or counting of the secret written ballots that are returned to the association before those secret written ballots have been opened and counted at a meeting of the association.

12. An association shall not adopt any rule or regulation that has the effect of prohibiting or unreasonably interfering with a candidate in the candidate's campaign for election as a member of



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1 the executive board, except that the candidate's campaign may be  
2 limited to 90 days before the date that ballots are required to be  
3 returned to the association. ~~[A]~~

4 *13. A candidate who has submitted a nomination form for*  
5 *election as a member of the executive board* may request that ~~the~~  
6 ~~secretary or other officer specified in the bylaws of~~ the association  
7 ~~[send, 30 days]~~ *or its agent either:*

8 (a) *Send* before the date of the election and at the association's  
9 expense, to the mailing address of each unit within the common-  
10 interest community or to any other mailing address designated in  
11 writing by the unit's owner a candidate informational statement. The  
12 candidate informational statement:

13 ~~[(a)]~~ (1) Must be no longer than a single, typed page;

14 ~~[(b)]~~ (2) Must not contain any defamatory, libelous or profane  
15 information; and

16 ~~[(c)]~~ (3) May be sent with the secret ballot mailed pursuant to  
17 subsection 11 or in a separate mailing ~~[-~~

18 ~~↪The]; or~~

19 (b) *To allow the candidate to communicate campaign material*  
20 *directly to the units' owners, provide to the candidate, in paper*  
21 *format at a cost not to exceed 25 cents per page for the first 10*  
22 *pages and 10 cents per page thereafter, in the format of a compact*  
23 *disc at a cost of not more than \$5 or by electronic mail at no cost:*

24 (1) *A list of the mailing address of each unit, which must*  
25 *not include the names of the units' owners or the name of any*  
26 *tenant of a unit's owner; or*

27 (2) *If the members of the association are owners of time*  
28 *shares within a time share plan created pursuant to chapter 119A*  
29 *of NRS and:*

30 (I) *The voting rights of those owners are exercised by*  
31 *delegates or representatives pursuant to NRS 116.31105, the*  
32 *mailing address of the delegates or representatives.*

33 (II) *The voting rights of those owners are not exercised*  
34 *by delegates or representatives, the mailing address of the*  
35 *association established pursuant to NRS 119A.520. If the mailing*  
36 *address of the association is provided to the candidate pursuant to*  
37 *this sub-subparagraph, the association must send to each owner of*  
38 *a time share within the time share plan the campaign material*  
39 *provided by the candidate. If the campaign material will be sent by*  
40 *mail, the candidate who provides the campaign material must*  
41 *provide to the association a separate copy of the campaign*  
42 *material for each owner and must pay the actual costs of mailing*  
43 *before the campaign material is mailed. If the campaign material*  
44 *will be sent by electronic transmission, the candidate must provide*



1 *to the association one copy of the campaign material in an*  
2 *electronic format.*

3 *↪ The information provided pursuant to this paragraph must not*  
4 *include the name of any unit's owner or any tenant of a unit's*  
5 *owner. If a candidate who makes a request for the information*  
6 *described in this paragraph fails or refuses to provide a written*  
7 *statement signed by the candidate which states that the candidate*  
8 *is making the request to allow the candidate to communicate*  
9 *campaign material directly to units' owners and that the candidate*  
10 *will not use the information for any other purpose, the association*  
11 *or its agent may refuse the request.*

12 **14. An** association and its directors, officers, employees and  
13 agents are immune from criminal or civil liability for any act or  
14 omission which arises out of the publication or disclosure of any  
15 information related to any person and which occurs in the course of  
16 carrying out any duties required pursuant to ~~[this]~~ subsection ~~[13]~~.

17 ~~[13.]~~ **15.** Each member of the executive board shall, within 90  
18 days after his or her appointment or election, certify in writing to  
19 the association, on a form prescribed by the Administrator, that the  
20 member has read and understands the governing documents of the  
21 association and the provisions of this chapter to the best of his or her  
22 ability. The Administrator may require the association to submit a  
23 copy of the certification of each member of the executive board of  
24 that association at the time the association registers with the  
25 Ombudsman pursuant to NRS 116.31158.

26 **Sec. 2.** This act becomes effective on July 1, 2011.

