## FISCAL NOTE

AGENCY'S ESTIMATES

Agency Submitting: Business and Industry

Date Prepared: March 27, 2015

Items of Revenue or Expense, or Both	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Effect on Future Biennia
Personnel (Expense)		\$34,046	\$46,098	\$92,196
Operating (Expense)		\$157,115	\$156,998	\$313,996
IT Services (Expense)		\$1,729	\$321	\$642
Total	0	\$192,890	\$203,417	\$406,834

#### **Explanation**

(Use Additional Sheets of Attachments, if required)

As the bill is written, the Department of Business and Industry will work in collaboration with the Department of Transportation to develop the designated sign. It is anticipated that an Administrative Assistant II position would be necessary to facilitate the potential first class mailings. Based on the Secretary of State Biennial Report for fiscal year 2014, 339,015 business licenses were issued. Operating costs associated with this position and mailing are identified within Exhibit 1 and 2.

Two areas in need of clarification, resulting with an undetermined impact are:

- 1. Access to Secretary of State business addresses, potential need for database access, and data security
- 2. Entities not reflected within the Secretary of State Business License counts, such as rest stops, transportation facilities, and those unlicensed

	Name	Lisa Figueroa
	Title	ASO IV
DEPARTMENT OF ADMINISTRATION'S COMMENTS  The agency's response appears reasonable.	Date	Thursday, March 26, 2015
	Name	James R. Wells
	Title	Director

### State of Nevada - Budget Division Line Item Detail & Summary 2015-2017 Biennium (FY16-17)

Section A1: Line Item Detail by GL

Budget Account: 4681 B&I - BUSINESS AND INDUSTRY ADMINISTRATION

PERFORMET   PERSONNE   PERSONNE	Item No	Description	Actual V 2013-2014	Vork Program 2014-2015	W16 Year 1 2015-2016	W16 Year 2 2016-2017
9FRSONNEL           5100         SALARIES         0         0         22,673         31,097           5200         WORKERS COMPENSATION         0         0         578         737           5300         RETIREMENT         0         0         3,288         4,509           5400         PERSONNEL ASSESSIMENT         0         0         6,477         8,330           5500         GROUP INSURANCE         0         0         6,477         8,330           5500         PETIRED EMILOYEES GROUP INSURANCE         0         0         50         70           5600         MEDICARE         0         0         50         70           5600         MEDICARE         0         0         30         70           5600         MEDICARE         0         0         329         451           5701         PORATING EXPENSES         ************************************	E250	EFFICIENT AND RESPONSIVE STATE GOVERNMENT		-		
5100   SALARIES   0 0 0 22,673   31,097   32,000   32,600   32,600   33,000   32,600   32,	EXPENDIT	TURE				
5200         WORKERS COMPENSATION         0         0         7576         7377           5300         RETIREMENT         0         0         3,288         4,599           5400         PERSONNEL ASSESSMENT         0         0         138         1987           5500         GROUP INSURANCE         0         0         0         32         44           5700         PAYROLL ASSESSMENT         0         0         32         44           5700         PAYROLL ASSESSMENT         0         0         30         703           5800         UNEMPLOYMENT COMPENSATION         0         0         30         0           5840         MEDICARE         0         0         3,239         451           TOTAL FOR ATEGORY 01         0         0         3,239         451           7020         OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SERVICES         0         0         1,695         1,592           7050         EMPLOYEE BOND INSURANCE         0         0         1,592         1,592           7050         EMPLOYEE BOND INSURANCE         0         0         1,31 <t< td=""><td>01</td><td>PERSONNEL</td><td></td><td></td><td></td><td></td></t<>	01	PERSONNEL				
\$ 0	5100	SALARIES	0	0	22,673	31,097
5400   PERSONNEL ASSESSMENT   0 0 0 133 187   187   5500   GROUP INSURANCE   0 0 0 6.477   8.330   700   7	5200	WORKERS COMPENSATION	0	0	576	737
5500         GROUP INSURANCE         0         0         6.477         8.330           5700         PAYROLL ASSESSMENT         0         0         503         703           5800         UNEMPLOYMENT COMPENSATION         0         0         30         40           5840         MEDICARE         0         0         329         451           TOTAL FOR CATEGORY 01         0         0         34,046         46,088           04         OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SUPPLIES         0         0         1,895         1,895           7045         STATE PRINTING SUPPLIES         0         0         1,695         1,895           7045         STATE PRINTING SUPPLIES         0         0         1,692         10,592           7050         EMPLOYEE BOND INSURANCE         0         0         1,692         10,592           7051         EAG TORT CLAIM ASSESSMENT         0         0         137,640         137,640           7282         EITS STATE PRINTING CHARGES         0         0         137,640         137,640           7282         EITS SOLICE ASSESMENT         0	5300	RETIREMENT	0	0	3,288	4,509
5700         PAYROLL ASSESSMENT         0         0         32         44           5750         RETIRED EMPLCYEES GROUP INSURANCE         0         0         503         703           5800         UNEMPLOYMENT COMPENSATION         0         0         3.29         451           TOTAL FOR CATEGORY 01         0         0         3.4046         46.088           04         OPERATING EXPENSES         0         0         6.774         6.774           7040         NON-STATE PRINTING SERVICES         0         0         1.695         1.695           7052         CPERATING SUPPLIES         0         0         1.695         1.695           7045         STATE PRINTING SERVICES         0         0         1.695         1.695           7052         CPERATING SUPPLIES         0         0         1.695         1.695           7055         EMPLOYEE BOND INSURANCE         0         0         1.695         1.692           7056         EMPLOYEE BOND INSURANCE         0         0         116         116           7285         POSTAGE - STATE MALROOM         0         0         137,640         137,640         137,640         137,640         137,640         137,640	5400	PERSONNEL ASSESSMENT	0	0	138	187
5750         RETIRED EMPLOYEES GROUP INSURANCE         0         0         503         703           5800         UNEMPLOYMENT COMPENSATION         0         0         30         40           5840         MEDICARE         0         0         329         451           TOTAL FOR CATEGORY 01         0         0         34,046         46,088           OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SERVICES         0         0         1,695         1,695           7045         STATE PRINTING CHARGES         0         0         10,592         10,592           7052         EMPLOYEE BOND INSURANCE         0         0         16         11           7054         AC TORT CLAIM ASSESSMENT         0         0         137,640         137,640           7292         EITS VICE BOND INSURANCE         0         0         137,640         137,640           7292         EITS STATE PHONE LINE         0         0         137,640         137,640           7292         EITS STATE PHONE LINE         0         0         163         142           740         EOUPMENT PURCHASES S \$1,000         0<	5500	GROUP INSURANCE	0	0	6,477	8,330
5800         UNEMPLOYMENT COMPENSATION         0         0         30         40           5840         MEDICARE         0         0         329         451           TOTAL FOR CATEGORY 01         0         0         34,046         46,098           04         OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SERVICES         0         0         1,695         1,695           7045         STATE PRINTING CHARGES         0         0         1,695         1,695           7050         EMPLOYEE BOND INSURANCE         0         0         1,695         1,695           7050         EMPLOYEE BOND INSURANCE         0         0         1,695         1,695           7050         EMPLOYEE BOND INSURANCE         0         0         116         11         1           7285         POSTAGE - STATE HAULROOM         0         0         137,640         137,640         137,640         137,640         137,640         137,640         132,640         132,640         132,640         132,640         132,640         142         142         142         142         142         142         142         142         142         <	5700	PAYROLL ASSESSMENT	0	0	32	44
MEDICARE   0 0 329 451   TOTAL FOR CATEGORY 01 0 0 34,046 46,098	5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	503	703
O4         OPERATING EXPENSES           7020         OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SERVICES         0         0         1,696         1,696           7045         STATE PRINTING GHARGES         0         0         1,592         10,592           7050         EMPLOYEE BOND INSURANCE         0         0         1         1           7054         AG TORT CLAIM ASSESSMENT         0         0         116         116           7285         POSTAGE - STATE MAILROOM         0         0         137,640         138,64         137,640         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64         138,64	5800	UNEMPLOYMENT COMPENSATION	0	0	30	40
04         OPERATING EXPENSES         0         0         6,774         6,774           7020         OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SERVICES         0         0         1,695         1,695           7055         STATE PRINTING CHARGES         0         0         0         1         1           7050         BRILOYGE BOND INSURANCE         0         0         1         1         1           7054         AG TORT CLAIM ASSESSMENT         0         0         116         116         116           7285         POSTAGE - STATE MAILROOM         0         0         137,640	5840	MEDICARE	0	0	329	451
7020         OPERATING SUPPLIES         0         0         6,774         6,774           7040         NON-STATE PRINTING SERVICES         0         0         1,695         1,695           7045         STATE PRINTING CHARGES         0         0         0         1,695           7050         EMPLOYEE BOND INSURANCE         0         0         1         1           7054         AG TORT CLAIM ASSESSMENT         0         0         116         116           7285         POSTAGE - STATE MAILROOM         0         0         137,640         137,640           7292         EITS VOICE MAIL         0         0         0         29         38           7295         EITS STATE PHONE LINE         0         0         108         142           7460         EQUIPMENT PURCHASES < \$1,000		TOTAL FOR CATEGORY 01	0	0	34,046	46,098
7040       NON-STATE PRINTING SERVICES       0       0       1,695       1,695         7045       STATE PRINTING CHARGES       0       0       10,592       10,592         7050       EMPLOYEE BOND INSURANCE       0       0       1       1         7054       AG TORT CLAIM ASSESSMENT       0       0       116       116         7285       POSTAGE - STATE MAILROOM       0       0       137,640       137,640         7292       EITS STATE PHONE LINE       0       0       108       142         7295       EITS STATE PHONE LINE       0       0       108       142         7460       EQUIPMENT PURCHASES < \$1,000	04	OPERATING EXPENSES				
7045         STATE PRINTING CHARGES         0         0         10,592         10,592           7050         EMPLOYEE BOND INSURANCE         0         0         1         1           7054         AG TORT CLAIM ASSESSMENT         0         0         116         116           7285         POSTAGE - STATE MAILROOM         0         0         137,640         137,640           7292         EITS VOICE MAIL         0         0         29         38           7295         EITS STATE PHONE LINE         0         0         108         142           7460         EQUIPMENT PURCHASES < \$1,000	7020	OPERATING SUPPLIES	0	0	6,774	6,774
7050         EMPLOYEE BOND INSURANCE         0         0         1         1           7054         AG TORT CLAIM ASSESSMENT         0         0         116         116           7285         POSTAGE - STATE MAILROOM         0         0         137,640         137,640           7292         EITS VOICE MAIL         0         0         29         38           7295         EITS STATE PHONE LINE         0         0         108         142           7460         EQUIPMENT PURCHASES < \$1,000	7040	NON-STATE PRINTING SERVICES	0	0	1,695	1,695
7054       AG TORT CLAIM ASSESSMENT       0       0       116       116         7285       POSTAGE - STATE MAILROOM       0       0       137,640       137,640         7292       EITS VOICE MAIL       0       0       29       38         7295       EITS STATE PHONE LINE       0       0       108       142         7460       EQUIPMENT PURCHASES < \$1,000	7045	STATE PRINTING CHARGES	0	0	10,592	10,592
7285         POSTAGE - STATE MAILROOM         0         0         137,640         137,640           7292         EITS VOICE MAIL         0         0         29         38           7295         EITS STATE PHONE LINE         0         0         108         142           7460         EQUIPMENT PURCHASES < \$1,000	7050	EMPLOYEE BOND INSURANCE	0	0	1	1
7292         EITS VOICE MAIL         0         0         29         38           7295         EITS STATE PHONE LINE         0         0         108         142           7460         EQUIPMENT PURCHASES < \$1,000	7054	AG TORT CLAIM ASSESSMENT	0	0	116	116
7295         EITS STATE PHONE LINE         0         0         108         142           7460         EQUIPMENT PURCHASES < \$1,000         0         145         0           8241         NEW FURNISHINGS <\$5,000 - A         0         0         15         0           TOTAL FOR CATEGORY 04         0         0         157,115         156,998           26         INFORMATION SERVICES           7533         EITS EMAIL SERVICE         0         0         60         80           7554         EITS INFRASTRUCTURE ASSESSMENT         0         0         133         138           7556         EITS SECURITY ASSESSMENT         0         0         103         103           7771         COMPUTER SOFTWARE <\$5,000 - A	7285	POSTAGE - STATE MAILROOM	0	0	137,640	137,640
7460         EQUIPMENT PURCHASES < \$1,000         0         145         0           8241         NEW FURNISHINGS < \$5,000 - A         0         0         15         0           TOTAL FOR CATEGORY 04         0         0         157,115         156,998           26         INFORMATION SERVICES           7533         EITS EMAIL SERVICE         0         0         60         80           7554         EITS INFRASTRUCTURE ASSESSMENT         0         0         133         138           7556         EITS SECURITY ASSESSMENT         0         0         103         103           7771         COMPUTER SOFTWARE <\$5,000 - A	7292	EITS VOICE MAIL	0	0	29	38
8241         NEW FURNISHINGS <\$5,000 - A         0         0         15         0           TOTAL FOR CATEGORY 04         0         0         157,115         156,998           26         INFORMATION SERVICES         SERVICE         0         0         60         80           7533         EITS EMAIL SERVICE         0         0         60         80           7554         EITS INFRASTRUCTURE ASSESSMENT         0         0         133         138           7556         EITS SECURITY ASSESSMENT         0         0         103         103           7771         COMPUTER SOFTWARE <\$5,000 - A         0         0         1,103         0           8371         COMPUTER HARDWARE <\$5,000 - A         0         0         1,103         0           TOTAL FOR CATEGORY 26         0         0         1,729         321           TOTAL EXPENDITURES FOR DECISION UNIT E250         0         0         192,890         203,417           TOTAL REVENUES FOR BUDGET ACCOUNT 4681         0         0         0         0         0	7295	EITS STATE PHONE LINE	0	0	108	142
TOTAL FOR CATEGORY 04         0         0         157,115         156,998           26         INFORMATION SERVICES         Colspan="4">Colspan	7460	EQUIPMENT PURCHASES < \$1,000	0	0	145	0
26 INFORMATION SERVICES         7533 EITS EMAIL SERVICE       0       0       60       80         7554 EITS INFRASTRUCTURE ASSESSMENT       0       0       133       138         7556 EITS SECURITY ASSESSMENT       0       0       103       103         7771 COMPUTER SOFTWARE <\$5,000 - A	8241	NEW FURNISHINGS <\$5,000 - A	0	0	15	0
7533       EITS EMAIL SERVICE       0       0       60       80         7554       EITS INFRASTRUCTURE ASSESSMENT       0       0       133       138         7556       EITS SECURITY ASSESSMENT       0       0       103       103         7771       COMPUTER SOFTWARE <\$5,000 - A		TOTAL FOR CATEGORY 04	0	0	157,115	156,998
7554       EITS INFRASTRUCTURE ASSESSMENT       0       0       133       138         7556       EITS SECURITY ASSESSMENT       0       0       103       103         7771       COMPUTER SOFTWARE <\$5,000 - A	26	INFORMATION SERVICES				
7556         EITS SECURITY ASSESSMENT         0         0         103         103           7771         COMPUTER SOFTWARE <\$5,000 - A	7533	EITS EMAIL SERVICE	0	0	60	80
7771       COMPUTER SOFTWARE <\$5,000 - A	7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	133	138
8371         COMPUTER HARDWARE <\$5,000 - A         0         0         1,103         0           TOTAL FOR CATEGORY 26         0         0         1,729         321           TOTAL EXPENDITURES FOR DECISION UNIT E250         0         0         192,890         203,417           TOTAL REVENUES FOR BUDGET ACCOUNT 4681         0         0         0         0         0         0	7556	EITS SECURITY ASSESSMENT	0	0	103	103
TOTAL FOR CATEGORY 26       0       0       1,729       321         TOTAL EXPENDITURES FOR DECISION UNIT E250       0       0       192,890       203,417         TOTAL REVENUES FOR BUDGET ACCOUNT 4681       0       0       0       0       0       0	7771	COMPUTER SOFTWARE <\$5,000 - A	0	0	330	0
TOTAL EXPENDITURES FOR DECISION UNIT E250         0         0         192,890         203,417           TOTAL REVENUES FOR BUDGET ACCOUNT 4681         0         0         0         0         0         0	8371	COMPUTER HARDWARE <\$5,000 - A	0	0_	1,103	0
TOTAL REVENUES FOR BUDGET ACCOUNT 4681 0 0 0 0 0		TOTAL FOR CATEGORY 26	0	0_	1,729	321
		TOTAL EXPENDITURES FOR DECISION UNIT E250	0	0	192,890	203,417
TOTAL EXPENDITURES FOR BUDGET ACCOUNT 4681 0 192,890 203,417		TOTAL REVENUES FOR BUDGET ACCOUNT 4681	0	0	0	0
		TOTAL EXPENDITURES FOR BUDGET ACCOUNT 4681	0	0	192,890	203,417

## **Human Trafficking Operating Costs**

SOS FY14 Business license:		339,015		
Description		Unit Cost		Total
Postage		.406 Each		137,640
Envelopes (3,000 @ 93.73)		93.73		10,592
Paper (5,000/Case @ \$24.99)		24.99		2,824
Printer cartridge for label printing		260 Each		260
Labels (3,000 @ \$30)		30.00		3,390
Xerox Printing costs		.005 Each		1,695
			\$	156,401
		Year 1		
		October		
Adminstrative Assistant Operating Co	ct	Start Date		Year 2
\$100 start up; \$25/Month	30	300		300
φ100 Start αρ, φ23/Worker	Total:	\$ 156,701	\$	
		,, -		
7020 - Operating Supplies		6,774		
7040 - Non-State Printing		1,695		
7045 - State Printing		10,592		
7285 - State Mail		137,640	_	
Т	otal:	156,701		



Biennial Report July 1, 2012 - June 30, 2014

# From the Office of Secretary of State Ross Miller



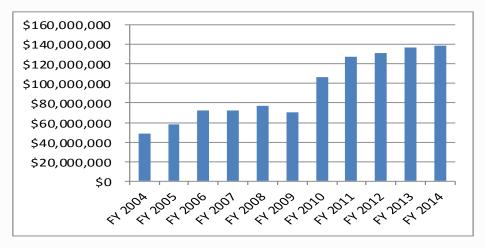
# Commercial Recordings

The Commercial Recordings Division processes and files the organizational and amendatory documents of entities organized under the laws of the State of Nevada. These entities include for-profit and nonprofit corporations, limited liability companies, limited partnerships, limited liability partnerships, limited liability limited partnerships, business trusts, and professional corporations and associations. The division is reviews, files and processes: (1) annual state business license; (2) trademarks, trade names, service marks, and rights of publicity; and (3) Uniform Commercial Code financing statements, changes, and lien searches, as well as federal tax liens and utility filings.

#### Revenue

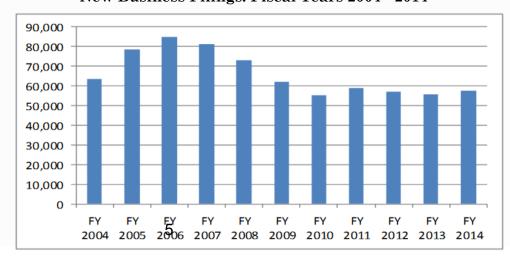
The Commercial Recordings Division generated revenue of approximately \$138.45 million during FY 14, which is a 3.5% increase from the \$133.74 million revenue generated during FY 13. The revenue increase is attributed to aggressive compliance efforts made by the Secretary of State's office. UCC receipts totaled approximately \$1.69 million during FY 13 and more than \$1.71 million during FY 14.

#### Revenue: Fiscal Years 2004 - 2014



Increased by 3.22% during FY 14, with 57,644 new entity filings processed versus 55,847 during FY 13. In FY 14, 303,560 initial, amended and annual lists were filed as compared to 289,847 in FY 13, an increase of 4.73%. During FY 14, 339,015 State Business Licenses were issued as compared to 320,231 in FY 13. As of June 30, 2013, more than 287,000 business entities were on file and in current standing with the Secretary of State's office. As of June 30, 2014, more than 300,000 business entities were on file and in current standing with the Secretary of State's office.

## New Business Filings: Fiscal Years 2004 - 2014





The online Business Center at www.nvsos.gov is designed to make it easier to navigate for individuals starting a new business or trying to manage or expand an existing business.

#### Businesses can file these documents online:

- ✓ New or renewed state business licenses
- ✓ Initial, amended, or annual lists of officers
- ✓ Online articles of
- incorporation
  ✓ Certificates of
  Good Standing

# FISCAL NOTE

AGENCY'S ESTIMATES

Date Prepared: March 26, 2015

Agency Submitting: Nevada Department of Transportation

Items of Revenue or Expense, or Both	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Effect on Future Biennia
(Expense)				
Total	0	0	0	0

#### **Explanation**

(Use Additional Sheets of Attachments, if required)

NDOT has reviewed the provisions of BDR 52-166, noting that Section 1, subsections 3, 4 and 5 direct NDOT and the Dept. of Business and Industry to design and fabricate suitable public warning signs for use at highway rest areas, picnic areas and such to alert motorists to report incidents involving potential human trafficking. While several signs would need to be prepared, installed and maintained, NDOT would be able to comply incrementally without additional expenditure authority.

	Name	Sean Sever	
	Title	Communications Director	
DEPARTMENT OF ADMINISTRATION'S COMMENTS  The agency's response appears reasonable.	Date	Friday, March 20, 2015	
	Name	James R. Wells, CPA	
	Title	Interim Director	