

**EXECUTIVE AGENCY  
FISCAL NOTE**

AGENCY'S ESTIMATES

Date Prepared: March 29, 2015

Agency Submitting: Department of Administration

<b>Items of Revenue or Expense, or Both</b>	<b>Fiscal Year 2014-15</b>	<b>Fiscal Year 2015-16</b>	<b>Fiscal Year 2016-17</b>	<b>Effect on Future Biennia</b>
Personnel (Expense)		\$83,704	\$113,272	\$226,544
Office expense (Expense)		\$1,896	\$1,554	\$3,108
Furniture (Expense)		\$3,980		
Computer Hdwr/Sftwr (Expense)		\$3,906		
Total	0	\$93,486	\$114,826	\$229,652

Explanation

(Use Additional Sheets of Attachments, if required)

This bill would require Public Works staff to ensure that an apprentice performs not less than 15 percent of the total hours of labor on the public work. This task far exceeds what we currently do, which is monitor and audit certified payroll reports. This additional tasks would create a great deal of extra work for every prevailing wage project (every project over \$100,000). Currently we do not have the information necessary to determine compliance with the 15% requirement. We estimate 2 additional FTE's one in the north and one in the south.

Name Evan Dale

Title Administrator

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DEPARTMENT OF ADMINISTRATION'S COMMENTS

Date Thursday, March 26, 2015

The agency's response appears reasonable.

Name James R. Wells, CPA

Title Interim Director

BDR/Bill/Amendment Number: BDR 53-671 SB371  
 Name of Agency: Department of Administration  
 Division/Department: State Public Works Board  
 Date: 24-Mar-15

**Narrative:**

This bill would require Public Works staff to ensure that an apprentice performs not less than 15 percent of the total hours of labor on the public work. This task far exceeds what we currently do, which is monitor and audit certified payroll reports. This additional tasks would create a great deal of extra work for every prevailing wage project (every project over \$100,000). Currently we do not have the information necessary to determine compliance with the 15% requirement. We estimate 2 additional FTE's one in the north and one in the south.

	Employee/Employer Paid				Employer Paid		
	Year 1	Year 2	Total for Biennium		Year 1	Year 2	Total for Biennium
Salary	\$ 57,785	\$ 79,428	\$ 137,213		\$ 51,208	\$ 70,376	\$ 121,584
Group Insurance	\$ 12,516	\$ 16,688	\$ 29,205		\$ 12,516	\$ 16,688	\$ 29,205
Retired Employees Group Insurance	\$ 1,537	\$ 2,113	\$ 3,650		\$ 1,362	\$ 1,872	\$ 3,234
Medicare	\$ 838	\$ 1,152	\$ 1,990		\$ 743	\$ 1,020	\$ 1,763
Retirement	\$ 8,379	\$ 11,517	\$ 19,896		\$ 14,338	\$ 19,705	\$ 34,044
Unemployment Compensation	\$ 75	\$ 103	\$ 178		\$ 67	\$ 91	\$ 158
Worker's Compensation	\$ 2,163	\$ 1,706	\$ 3,869		\$ 2,111	\$ 1,668	\$ 3,779
Payroll Assesment	\$ 81	\$ 111	\$ 192		\$ 72	\$ 99	\$ 170
Personnel Assesment	\$ 330	\$ 454	\$ 783		\$ 292	\$ 402	
<b>Totals</b>	<b>\$ 83,704</b>	<b>\$ 113,272</b>	<b>\$ 196,976</b>		<b>\$ 82,709</b>	<b>\$ 111,922</b>	<b>\$ 194,631</b>
<b>Other Costs</b>	<b>\$ 9,782</b>	<b>\$ 1,554</b>	<b>\$ 11,336</b>		<b>\$ 9,782</b>	<b>\$ 1,554</b>	<b>\$ 11,336</b>
<b>Total Cost For Positions</b>	<b>\$ 93,487</b>	<b>\$ 114,825</b>	<b>\$ 208,312</b>		<b>\$ 92,491</b>	<b>\$ 113,476</b>	<b>\$ 205,967</b>

- \* Worker's Comp Calculation assumes limit of \$36,000 and is based on calendar year
- \* Assumes that MSI in Year 2 will hit the same month that position is estimated to start either in July or October
- \* Other Costs Include (Furniture, Operating Suppleis, IT Expenses, Training and any other equipment needed

Other Costs	Year 1	Year 2	Total for Biennium	Year 1	Year 2	Total for Biennium
Operating Supplies	\$ 134	\$ 179	\$ 313	\$ 134	\$ 179	\$ 313
Non-State Printing Charges	\$ 10	\$ 13	\$ 23	\$ 10	\$ 13	\$ 23
State Printing Charges	\$ 50	\$ -	\$ 50	\$ 50	\$ -	\$ 50
Employee Bond Insurance	\$ 2	\$ 2	\$ 5	\$ 2	\$ 2	\$ 5
AG Tort Claim Assessment	\$ 240	\$ 240	\$ 480	\$ 240	\$ 240	\$ 480
Postage-State Mailroom	\$ 12	\$ 16	\$ 28	\$ 12	\$ 16	\$ 28
EITS Voicemail	\$ 59	\$ 78	\$ 137	\$ 59	\$ 78	\$ 137
EITS State Phone Line	\$ 216	\$ 288	\$ 504	\$ 216	\$ 288	\$ 504
Equipment- Phone	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ 500
Furniture	\$ 3,980	\$ -	\$ 3,980	\$ 3,980	\$ -	\$ 3,980
EITS Email Service	\$ 121	\$ 161	\$ 282	\$ 121	\$ 161	\$ 282
EITS VPN	\$ 70	\$ 93	\$ 163	\$ 70	\$ 93	\$ 163
EITS Infrastructure Assesment	\$ 276	\$ 276	\$ 552	\$ 276	\$ 276	\$ 552
EITS Security Assessment	\$ 206	\$ 206	\$ 413	\$ 206	\$ 206	\$ 413
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Software	\$ 1,390	\$ -	\$ 1,390	\$ 1,390	\$ -	\$ 1,390
Computer Hardware	\$ 2,516	\$ -	\$ 2,516	\$ 2,516	\$ -	\$ 2,516
<b>Total</b>	<b>\$ 9,782</b>	<b>\$ 1,554</b>	<b>\$ 11,336</b>	<b>\$ 9,782</b>	<b>\$ 1,554</b>	<b>\$ 11,336</b>