

UNSOLICITED
EXECUTIVE AGENCY
FISCAL NOTE

AGENCY'S ESTIMATES

Date Prepared: May 28, 2015

Agency Submitting: Secretary of State

Items of Revenue or Expense, or Both	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Effect on Future Biennia
Contract IT Staff (Expense)		\$471,040		
Contract Customer Service Staff (Expense)		\$80,084	\$26,694	
Hardware (Expense)		\$45,000		
Software (Expense)		\$9,000		
Total	0	\$605,124	\$26,694	0

Explanation

(Use Additional Sheets of Attachments, if required)

Senate Bill 483 (as amended) would require the Office of the Secretary of State (if the state business license function is still assigned to the Office) to collect certain revenue and business information from all business entities that apply for issuance or renewal of a state business license. This information collection would last one year from October 2015 to October 2016.

The Office of the Secretary of State does not currently collect the information required in the bill. As a result, a stand alone application would need to be built because changes to NT7, eSoS, and Legacy CorpNet could not be accomplished in the timeframe of the bill. Since current IT staff is all busy with existing projects, a team of contractors would need to be brought in to develop the application in the short timeframe. Additionally, hardware and software would need to be purchased to support the application.

The information collection requirement would also require additional customer service staff in order to field phone calls related to the new information collection requirement. This would also be done through contract since it doesn't make sense to hire state workers for only one year.

Please see the attached document for expenditure calculations.

Lastly, the Office of the Secretary of State has concerns about complying with Section 14.5 of the bill by the implementation date of October 1, 2015. The Office also has policy concerns with collecting the information required in Section 14.5 of the bill.

Name Wayne Thorley

Title Deputy Secretary of State

Expenditure Category	Rate (per hour)	Cost per Month	Total Months	Unit Cost	Quantity	Total Cost
Personnel						
<i>Contract IT Staff</i>						
Project Manager	\$140.00	\$25,760.00	4	\$103,040.00	1	\$103,040.00
Business Process Analyst	\$100.00	\$18,400.00	4	\$73,600.00	3	\$220,800.00
Programmer/Developer	\$100.00	\$18,400.00	4	\$73,600.00	2	\$147,200.00
<i>Contract Customer Service Staff</i>						
Customer Service Representative	\$16.12	\$2,966.08	12	\$35,592.96	3	\$106,778.88
Hardware						
Server				\$15,000.00	3	\$45,000.00
Software						
MS Datacenter License				\$3,000.00	3	\$9,000.00
TOTAL						\$631,818.88