

BDR 32-922

AB 281

EXECUTIVE AGENCY FISCAL NOTE

AGENCY'S ESTIMATES

Date Prepared: March 17, 2017

Agency Submitting: Office of the Secretary of State

Items of Revenue or Expense, or Both	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Effect on Future Biennia
Personnel (Expense)		\$63,496	\$63,419	\$126,838
Operating (Expense)		\$350	\$204	\$408
Equipment (Expense)		\$2,736		
Information Technology (Expense)		\$58,897	\$45	\$90
Total	0	\$125,479	\$63,668	\$127,336

Explanation

(Use Additional Sheets of Attachments, if required)

The proposed changes in this BDR will require the addition of one Administrative Assistant II position to oversee the online filing process, collect, track and deliver paper documents, provide customer service to businesses subject to the filing, troubleshoot system outages, develop reports and coordinate communications with the Department of Taxation.

The Secretary of State's existing processing system is unreliable and vulnerable to failure with any new program development. Should the proposed change pass, it is our recommendation to include this in the design of the replacement system and make it effective upon rollout of the new system, anticipated to be in October 2018.

Name Kimberley Perondi

Title Deputy Commercial Recordings

GOVERNOR'S OFFICE OF FINANCE COMMENTS

Date Friday, March 10, 2017

The agency's estimate appears reasonable.

Name Laura E. Freed

Title Exec. Branch Budget Officer